

Date_____

To: _____

Address: _____

Dear_____:

The following check(s) were issued by you:

Check #	Date	Amount	Bank

The Check(s) were returned to me by said bank(s) marked “Insufficient Funds”, “Account closed”. (Choose one)

This letter is to inform you that in accordance with the New Hampshire law, RSA638:4, You have fourteen (14) days from the date of receiving this letter to pay the amount of the check(s), plus all cost and protest fees. If you fail to do so, this information will be turned over to the Greenland Police Department for prosecution.

Thank you for your attention to this matter.

Sincerely,

Name

Business

Address

Phone Number